

Georgia State Board of Funeral Service
Minutes
February 13, 2007

A meeting of The Georgia State Board of Funeral Service was held on February 13, 2007 at 237 Coliseum Drive, Macon, Georgia. David Roach, Vice-Chairman, called the meeting to order at 10:00 a.m.

A quorum was established with members present being: David Roach, Vice-Chairman, Thelon Hamby, Linda Ware, Nancy Kennedy, and Lauren McDonald.

Others present were as follows: Steve Lindsey, Executive Director, JoAnn Lyde, Application Specialist, Reagan Dean, Assistant Attorney General, Howard Fields, Inspector, John Massey, Inspector, and Maria Stephenson, Investigative Assistant.

Approval of Minutes:

Mr. Hamby moved, Mrs. Kennedy seconded, and the Board approved the minutes of the January 9, 2007 meeting.

Executive Session:

Mr. Hamby moved to enter into Executive Session to deliberate on applications, complaints, and investigations, as authorized by OCGA §§ 43-1-2 (k) and 43-1-19 (h). Mrs. Kennedy seconded the motion. The motion was carried by Ms. Ware, Mr. McDonald, Mr. Hamby, Mrs. Kennedy, and Mr. Roach. The Board concluded Executive Session in order to vote on the matters discussed and to continue with the public session.

Applications:

Mr. Hamby moved, Mr. McDonald seconded, and the Board voted to ratify the licenses issued since the January 9, 2007 meeting for funeral directors, embalmers, and apprentices. Applications issued and ratified by the Board were:

License	Name	License Type
EMB004498	Wright, Darlene Y	Embalmer
EMB004499	Nance, Arthur James	Embalmer
EMB004500	Garrett, Vernon Andrew	Embalmer
EMB004501	Murray, Charlie Lee	Embalmer
EMB004502	Pickett, Laverne Yvette	Embalmer
EMB004503	Cline, Kim Davis	Embalmer
FD004909	Wright, Darlene Y	Funeral Director
FD004910	Nance, Arthur James	Funeral Director
FD004911	Garrett, Vernon Andrew	Funeral Director
FD004912	Murray, Charlie Lee	Funeral Director

FD004913	Pickett, Laverne Yvette	Funeral Director
FD004914	Cline, Kim Davis	Funeral Director
FSA004718	McKinnon, Jefferson Lance	Funeral Service Apprentice
FSA004719	Floyd, Vincent Thomas	Funeral Service Apprentice
FSA004720	Phillips, Amanda Jane	Funeral Service Apprentice
FSA004721	Longino, Emanuel Clifford, Jr	Funeral Service Apprentice
FSA004722	Wolfe, Nathan Earl	Funeral Service Apprentice
FSA004723	Miller, Christopher Stephen	Funeral Service Apprentice
FSA004724	Pollock, Anthony Patrick	Funeral Service Apprentice
FSA004725	Rayfield, Robert Dean	Funeral Service Apprentice
FSA004726	Sims, Charles Neil, III	Funeral Service Apprentice
FSA004727	Miller, Ronald Andrew	Funeral Service Apprentice
FSA004728	Feliciano, Reba King	Funeral Service Apprentice
FSA004730	Christopher, Annie Mae	Funeral Service Apprentice
FSA004732	Evans, Thomas Matthew	Funeral Service Apprentice

Mr. Hamby moved, Mr. McDonald seconded, and the Board approved the following applications for reinstatement of embalmer and funeral director licenses:

Robert Delisle
 Stephens Elliott, Jr.
 Earl Franklin Hilley
 Martin Taylor

Mr. Hamby moved, Mr. McDonald seconded, and the Board denied the application for reinstatement of funeral director license for Dan Westbrook.

Mr. Hamby moved, Mr. McDonald seconded, and the Board approved the reinstatement of apprenticeship registration for John Edward Goddard, FSA003913.

Mr. Hamby moved, Mr. McDonald seconded, and the Board denied the request made by Jeffrey Proffitt.

Mr. Hamby moved, Mr. McDonald seconded, and the Board denied the request made by Lisa Jefferson.

Mr. Hamby moved, Mr. McDonald seconded, and the Board denied the request made by Scott Weeks.

Mr. Hamby moved, Mr. McDonald seconded, and the Board denied the application for embalmer and funeral director licenses by reciprocity from Indiana for Robert Taylor Holland.

Mr. Hamby moved, Mr. McDonald seconded, and the Board approved the application for embalmer and funeral director licenses by reciprocity from Alabama for Donald Monroe Phillips, Jr.

The Board reviewed an application for embalmer and funeral director for RAM. Mr. Hamby moved, Mr. McDonald seconded, and the Board voted to request a current GCIC report on the applicant and to request the applicant to come before the Board at the March 13, 2007 meeting.

Mr. Hamby moved, Mr. McDonald seconded, and the Board approved the application for apprenticeship registration for Marty Lee Green.

Mr. Hamby moved, Mr. McDonald seconded, and the Board denied the application for inactive status submitted by Howard Jennings Cooks, Jr.

Mr. Hamby moved, Mr. McDonald seconded, and the Board voted to send FUN070046 to the Attorney General's Office to prepare a Public Consent Agreement for Registration as Funeral Service Apprentice.

Mr. Hamby moved, Mr. McDonald seconded, and the Board approved the Public Consent Agreement as to the funeral establishment license of Miller Funeral Home, FEST000887, lifting the suspension and placing on probation subject to terms and conditions listed in the Public Consent Agreement. The funeral establishment cannot presently operate as there is no Board-approved Funeral Director in Full and Continuous Charge. The owner, John Roger Miller, and his legal counsel agreed and acknowledged that even if the Board approved and accepted the Public Consent Order that the establishment cannot operate until the Board approves appointment of a Funeral Director in Full and Continuous Charge.

Mr. Hamby moved, Mr. McDonald seconded, and the Board voted to send FUN070047 to the Attorney General's Office to prepare a Public Consent Agreement for Appointment as Funeral Director in Full & Continuous Charge.

Mr. Hamby moved, Mr. McDonald seconded, and the Board voted to approve the following applications for appointment as Funeral Director in Full & Continuous Charge:

FDFCC	Establishment	License
Steven Pierce	DeLoach-Kennedy Funeral Home Waynesboro, GA	FEST000186
Charlie Pendley	Mayes Ward-Dobbins Funeral Home Marietta, GA	FEST001293
Danny Harold Nobles	Ronnie L. Stewart Funeral Service Vidalia, GA	FEST000734
Authur James Nance	Nance & Sons Mortuary, LLC Cordele, GA	FEST001630
Angela Marie Owens	R. T. Patterson Funeral Home Lilburn, GA	FEST000277

Eddie Pettis II	Davenport-McLendon Mortuary, Inc Washington, GA	FEST000270
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Joel Chambless	Edo Miller & Sons Funeral Home Camden Chapel Kingsland, GA	FEST001374
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Mr. Hamby moved, Mr. McDonald seconded, and the Board approved the following applications for licensure as new funeral establishments with approval also for the FDFCC's listed:

Waverly Hall Memorial Funeral Home
Waverly Hall, GA
FDFCC: Chappelle Williams

Pembroke Mortuary
Pembroke, GA
FDFCC: Alfred L. Mullice

Complaints:

Mr. Hamby moved, Mr. McDonald seconded, and the Board voted to close the following complaints with no action:

FUN060083
FUN060087
FUN060160
FUN060168
FUN060169
FUN070014
FUN070026
FUN070028
FUN070034

Mr. Hamby moved, Mr. McDonald seconded, and the Board voted to close FUN060166 with a letter of concern to the FDFCC of the establishment.

Mr. Hamby moved, Mr. McDonald seconded, and the Board voted to send the following complaints to Enforcement for investigation:

FUN070042
FUN070043

Mr. Hamby moved, Mr. McDonald seconded, and the Board voted to send FUN070041 to Enforcement for investigation along with an inspection, and to forward the case to the Georgia Insurance Commissioner's Office.

Mr. Hamby moved, Mr. McDonald seconded, and the Board voted to send the following complaints for Inspection:

FUN070044
FUN070045

Mr. Hamby moved, Mr. McDonald seconded, and the Board voted to send FUN060128 to the Attorney General's Office to set up a hearing for revocation of the Respondent's embalmer and funeral director licenses. The motion also requested Enforcement to refer the file to the local District Attorney for consideration of criminal prosecution.

Continuing Education:

Mr. Hamby moved, Mrs. Kennedy seconded, and the Board approved the South Carolina Funeral Directors Association as a Continuing Education Provider, and approved the Association's Mid-Winter Conference for 9 hours of continuing education credit.

The Board reviewed MKJ Marketing Inc.'s "Helping Families With the Future" seminar, scheduled for February 26 – March 1, 2007 and March 12-14, 2007. Mr. Hamby moved, Mr. Roach seconded, and the Board approved the classes scheduled for March 12 and 13 for 8 hours of continuing education credit, and the February 26 – March 1, 2007 seminar for 9 hours of continuing education credit.

Mr. Roach moved, Mr. Hamby seconded, and the Board approved the 2007 Clinic of the Academy of Graduate Embalmers of GA for 10 hours of continuing education credit.

Mr. Roach moved, Mr. Hamby seconded, and the Board voted to table the remainder of the continuing education courses for consideration until the March 13, 2007 meeting.

New Business:

The Board reviewed a memo from the Examination Development and Testing Unit of the Professional Licensing Boards Division, informing the Board that a Funeral Service Examination Development Workshop was held on January 18, 2007.

Mr. Hamby moved, Ms. Ware seconded, and the Board voted to award 6 hours of continuing education credit to the following licensees who served in the workshop:

Michael Fowler
Al Garvin
Ashley Hudson
Felicia Folds
Elois Wyche Saucer
Nathan Gilbert

Glenn Telfer
Cornelius Purvis
Shanna Jackson-Bramlett

Lauren McDonald updated the Board on pending legislation.

The Board requested the staff to send a letter to corporate owners of funeral establishments to submit an updated letter of authorization of the representatives who come before the Board on behalf of ownership.

The Board requested the staff to send a letter to funeral establishments to remind the FDFCC to update the Board of any changes in status of apprentices.

Mr. McDonald moved, Ms. Ware seconded, and the Board voted to appoint David Roach and Thelon Hamby to contact the director of Ogeechee Tech for an update on the status of the Embalming School.

Mr. Roach moved, Mr. McDonald seconded, and the Board approved the following policy:

As part of the application review process on reinstatement applications for apprenticeship, embalmer, and funeral director licenses, and on applications for approval of Funeral Director in Full and Continuous Charge, the staff shall request from Enforcement a GCIC report on the applicants.

There being no further business, the meeting adjourned at 5:30 p.m.

Minutes were approved at the March 13, 2007 meeting.